United Nations ST/AI/2011/7/Amend.1

Secretariat

28 December 2011

Administrative instruction

Rest and recuperation

1. Pursuant to section 4.2 of Secretary-General's bulletin ST/SGB/2009/4, and for the purpose of implementing General Assembly resolution 66/235, the Under-Secretary-General for Management amends as follows administrative instruction ST/AI/2011/7 entitled "Rest and recuperation".

Section 3.9 is replaced with the following text:

"3.9 Rest and recuperation is granted for five consecutive calendar days not charged to annual leave, in addition to the actual travel time to the designated rest and recuperation destination."

2. The annex of ST/AI/2011/7 is replaced with the annex to the present instruction.

3. The present instruction shall enter into force on 1 January 2012.

(*Signed*) Angela **Kane**
Under-Secretary-General for Management

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Please recycle

Annex

Rest and recuperation framework

Frequency	*Conditions*
4 weeks	Extreme emergency situations
	• Where danger pay is authorized by the Chair of the International Civil Service Commission
6 weeks	Exceptional and temporary situations in non-family/restricted duty stations
	• Active conflict
	• Natural disaster or other similar extreme conditions
8 weeks	Non-family/restricted duty stations
	• All duty stations declared by the Department of Safety and Security as restricted for all eligible dependants for security reasons
	• All duty stations designated as non-family by the Chair of the International Civil Service Commission
12 weeks	Duty stations with high levels of hardship
	• Non-capital duty stations with a hardship classification of D or E
	• Exceptional cases of category E capital cities